



COUNCIL MEETING

17 December 2015

CALENDAR OF MEETINGS 2016/17

Jane Robinson, Chief Executive

EXECUTIVE SUMMARY

1. The purpose of this report is to seek approval of the proposed calendar of meetings for 2016/17.
2. Every year a calendar of meetings is drawn up for the Council's main decision making bodies and overview and scrutiny committees for the following municipal year.
3. The Councillor Support and Development Group on 9 September 2015 considered the issue of later start times for meetings and it was felt that there should be at least one evening meeting per year, starting at 5.30pm for all of the Council's committees and OSCs. The draft calendar, attached at Appendix 2 has been prepared on this basis.
4. In addition, Planning and Development Committee will continue to have some 6.00pm starts, the Rights of Way Committee will meet at 4.30pm and 5.30pm and the Councillor Support and Development Group at 5.30pm. Seminars and meetings of the Corporate Resources Advisory Group will be held at a range of times during the day.
5. As previously agreed by Council in 2009, the principle of not holding meetings in school holidays will continue with the exception of Planning and Development Committee, Regulatory Committee and Audit and Standards Committee.
6. The Cabinet has considered the facts and issues arising from the report including alternative options and took all relevant advice before formulating their recommendation.

RECOMMENDATIONS

7. It is recommended that Council:
 - i) approves the calendar of meetings 2016/17
 - ii) agree that, as far as possible, meetings should not be held during school holidays
 - iii) authorise the Strategic Director, Corporate Services and Governance, following consultation with the Leader of the Council, to make any necessary amendments to the calendar of meetings